

Five-Star Audiovisual Exhibitor Request Form



Event Name	
Event Date(s)	
Booth # / Booth Name	
Contact Name	
Contact Email	
Contact Phone #	
Address 1	
Address 2	
City, State, Zip	

Requested Services

Item	Price	Quantity	Date(s) Requested
Exhibitor Booth Power	\$75 per day		
25' AC Cable	\$25 per day		
55" TV Flat Panel Monitor	\$400 per day		
70" TV Flat Panel Monitor with Stand	\$600 per day		
Flip-Chart with Markers	\$80 per day		
Wireless LED Uplights	\$80 per day		
Laptop Computer	\$350 per day		
19"-21" Monitor	\$100 per day		
OWL 360 Hybrid Interface	\$600 per day		

Internet Services

Setup Date:			
Setup Time:			
Item	Price	Quantity	Date(s) Requested
Wireless Internet	\$10 per device per day		
Wired Internet	\$150 per line per day		
Total Requested Charges:	\$		

A link will be emailed to you to securely provide your credit card information and authorization for the above requested charges after you submit this form. Payment for exhibitor requested items must be received 3 business days prior to the scheduled event. Pricing does not include services charges, sales tax, damage waivers, or delivery fees.

Power access for exhibitor booths will be located at the back of the booth. It is the exhibitor's responsibility to route power to specific locations within their booth(s). AC cables are available upon request while supplies last for an additional fee. AC cables may also be ordered through this request form. Wireless internet connections are charged per-device, per-day. Additional detected devices will be charged accordingly. Please indicate the date and time at which you (or your company) will be arriving to begin the setup of your exhibit booth. A technician will meet you to accommodate any additional requests and provide internet credentials for your requested device(s).

If a form is turned in the day of the show, The payment must be processed prior to the requested service being provided.

Please email this completed form to:

Jrueda@Five-StarAV.com

Contact Details:

Javier Rueda

P: (940) 220-4924

Director of Event Productions